

## Department of English and Foreign Languages

## Guru Ghasidas Vishwavidyalaya

11 July 2018

(A Central University Established under the Central Universities Act, 2009 No.25 of 2009)

## NOTICE FOR TRANSFER OF APPLICATION (Session 2018-19)

Students who have already applied for admission to any course in the university and now wish to take admission in B.A. (Hons) course in English may submit their applications for transfer of application. Applications for transfer of forms will be accepted till 4.00 p.m. on 12 July 2018 in the department. Admissions to the vacant seats will be given on merit basis after scrutiny of transferred application forms and after applying due reservation on 13 July 2018. No fresh applications for admission will be entertained.

Reporting Time for Admission- 10.00 a.m. to 12.00 noon on 13/07/2018 (Friday)

Total vacant seats: 06 (UR: 1; OBC: 3; SC: 2)

## **Documents Required:**

- 1. Download Application Form from the University Website
- 2. High School Mark sheet and certificate and proof of age
- 3. Intermediate Mark sheet and certificate
- 3. Transfer Certificate from the institute last attended
- 5. Character Certificate
- 6. Migration Certificate
- 7. Valid Caste Certificate (for SC/ST/OBC category only)
- 8. Income Certificate (for SC/ST/OBC category only) Non –Creamy layer certificate (latest for seeking admission under OBC category. In case non creamy-layer certificate is not available
- 9. Gap Certificate
- 10. Two Passport size colour photographs of the candidate
- 11. Fees as prescribed by the University (4100/- only) for 1st semester only.
- 11. Addhar Card
- 13. Bank Passbook (Candidates)
- 14. Fitness certificate from a registered medical practitioner
- 15. Payment should be made through Debit Card/Credit Card/Online Banking/Bank Counter on the same day of issue of challan and a copy of the deposit slip has to be submitted to department.

Head

Contact Number: 07752-260122; 9425536308 (Head of Department)

Email: headenglishggv@gmail.com